



EVENT/MARKET APPLICATION

OPERATING INFORMATION

Do you live in any of the following municipalities? Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, or Whitefish Bay? **If "NO", do NOT submit this application.**

Contact the State of Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) at (608) 224-4923 for information regarding obtaining a state-wide mobile or temporary food license, or contact your local health department for licensing. If you hold a State of Wisconsin Mobile Food License, Temporary Food License, or Processing Plant License for non-potentially hazardous foods, then you do **NOT** need a North Shore event/market food license. **Although a license may not be required through the NSEHC, we reserve the right to conduct food safety inspections without notice. A fee will be charged for inspections at the location of the event/market.**

BUSINESS INFORMATION

Contact Person: _____ Telephone: _____

Person in Charge of Booth: _____ Telephone: _____

Name of Group/Organization/ Business: _____

Non-Profit Organization Tax Exempt #: _____ Email: _____

Address: _____

City: _____ State: _____ ZIP: _____

EVENTS/MARKETS

Provide the name and date of the first event/market you will attend:

Name: _____ Date: _____

At your first event, the North Shore Environmental Health Consortium may inspect your operation, and if in compliance, issue your license.

Provide the name and date(s) of other events/markets you will attend. For farmers' markets, only state which markets you will attend; you do not need to provide which dates you will be there.

Name: _____ Date: _____

Separate licenses may be needed for each event. If you are operating multiple booths and/or events at the same time, a separate license is required for each booth/event.

POTENTIALLY HAZARDOUS FOODS

Will any potentially hazardous food be sold? ____ yes ____ no
Potentially hazardous foods require temperature control (includes dairy products such as milk, cheese, ice cream, meat, fish, poultry)
If yes, list the types of food items:

***NOTE: License not required if no processing or potentially hazardous food will be sold.**

FOOD PROCESSING

Will any food processing be done at the event/market? ____ yes ____ no
Processing is defined as assembling, grinding, cutting, mixing, baking, coating, stuffing, bottling, grilling, canning, extracting, fermenting, pickling, freezing, drying, smoking or packaging.

If yes, indicate which type foods will be offered:

- SNACKS AND BEVERAGES
Includes but not limited to, ice cream/soft serve, lemonade, snow cones, coffee, espresso, cappuccino, tea, fruit juice, smoothies, candy, dispensed soda, fruit cups, bakery, popcorn, kettle corn, cotton candy, funnel cakes, fritters
- MEALS
Includes but not limited to, chicken, ribs, sandwiches, roasted corn, baked potatoes, hot dogs, brats, tacos, nachos w/cheese and meat, french fries, cooked or deep fried vegetables/fruit, cooked cheese curds, corn dogs, egg rolls, hamburgers, salads

Will any food processing be done offsite: ____yes ____ no

If yes, provide the name and address of the licensed commercial kitchen:

Name: _____ Address: _____

***NOTE: A copy of your valid commercial kitchen license must be provided with this application.**

EVENT/MARKET FEES

A license fee is only charged if the business in operation does NOT have a State issued Mobile, Temporary or Processing Plant License.

Local License or Inspection Fee

Inspection with No Processing Fee: \$38.00
Inspection with Processing Fee: \$80.00
Short Term Temporary Event License Fee: \$64.00
Annual Temporary Event License Fee: \$130.00

ACKNOWLEDGEMENTS AND SIGNATURE

I understand that my operation and booth must meet Wisconsin Food Code requirements at the time of the inspection or my event/market license may be revoked.
I understand that if my application and fee payment are submitted fewer than 5 business days before my first planned event, there is a possibility the license may not be available in time to attend the first planned event.

Signature of Owner, Operator, or Person in Charge

Date

