



North Shore Health Department
4800 Green Brook Dr.
Brown Deer, WI 53223

JOB DESCRIPTION

JOB TITLE: COVID-19 Response Nurse – Limited Term INCUMBENT: Vacant Salary: \$28/hour – no benefits	DATE: 04/1/2020 Supervised by: North Shore Health Department Director/Health Officer
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POSITION SUMMARY: Under the direction of the Health Director/Officer, the COVID-19 Response Nurse will assist NSHD with identifying confirmed, probable, and suspect cases of COVID-19, as well as assisting with contact investigation of individuals exposed to positive cases.

ESSENTIAL DUTIES:

- 1) Assist and support the day to day operations of the health department's COVID-19 response team.
 - a. Manage positive cases of COVID-19 and lead any contact tracing processes associated with those cases.
 - b. Complete all data entry for COVID-19 related cases and contacts into the Wisconsin Electronic Disease Surveillance System.
 - c. Assist with any COVID-19 outbreak investigations at workplaces, long-term care facilities, and other community settings.
- 2) Assist and support any COVID-19 isolation and quarantine facilities, as needed.
- 3) Assist and support any COVID-19 community testing facilities.
- 4) Perform other duties as assigned.

SUPERVISION RECEIVED: (Indicate the extent to which work assignments and methods are outlined, reviewed, and approved by others.)

Works under the general direction of the Director/Health Officer with functional supervision by Public Health Nurse Supervisor.

JOB REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and ability required. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Education Requirements: (Include certificates, licenses and/or registrations required.).
A bachelor's degree from an accredited institution with a major in nursing.

Experience Requirements:
At least one year of experience working in public health or school settings.

Knowledge, Skills and Abilities:

- Knowledge of communicable disease prevention and control measures.
- Effective communication skills and ability to establish effective working relations with community partners.

WORKING ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Typical Office or remote work environment

To apply, email your information to Health Director/Officer Ann Christiansen at achristi@nshealthdept.org.