



# NORTH SHORE HEALTH DEPARTMENT

Board of Health

Serving the communities of Bayside, Brown Deer, Fox Point,  
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

2010 E. Shorewood Blvd  
Shorewood, WI 53211

January 18<sup>th</sup>, 2018

The North Shore Board of Health meeting was called to order on January 18th, 2018 at 7:05 pm by Ann Christiansen.

**1. Roll call**

Present: Barbara Bechtel, RN, BSN; Debesh Mazumdar, MD, Christopher Simenz, PhD; Ann Christiansen, MPH; Claudia Altman, MD; Gary Lewis, MD; Bruce Weiss, MD, MPH  
Absent: Mary Jo Baisch PhD, RN; Jennifer Evertsen, MS

**2. Persons desiring to be heard**

There were no persons desiring to be heard.

**3. Approval of October 19th Minutes**

**Dr. Weiss made a motion to approve the minutes from October 19th, 2017; the motion was seconded by Dr. Mazumdar and approved by full Board.**

**4. Health Department Administrative Items**

**a. Elect North Shore Board of Health Chairperson for 2018**

**Dr. Mazumdar made a motion to re-elect Dr. Lewis as the Chairperson. The motion was seconded by Dr. Simenz and approved by full Board.**

**b. Update on office consolidation**

Ms. Christiansen updated the BOH on the limited progress she has made on consolidation to one office. She said there is no discussion at this point to move into one office in either Shorewood or Brown Deer. Brown Deer is considering renovating their space, but the size would still not accommodate all staff. Additionally, there would be concern that the department would lose its presence in the southern North Shore communities if we moved the full office to Brown Deer. The Board agreed to put this item on hold until further notice.

**c. Update on 2018 staffing plan**

Ms. Christiansen updated the Board on continued changes in staffing. Ms. Witman had her retirement party earlier during the day. The department will not immediately fill her position but will wait and try to recruit a new public health

nurse later this year. Once this position has been filled, the department will recruit for a new administrative assistant.

**d. Internships and Field Placements**

Ms. Christiansen updated the group about two junior-level nursing students from Concordia University working with us for their Community Wellness Practicum. The student nurses will work at the health department on Wednesdays from February until May. They will conduct a literature search and present on chronic disease interventions for community health, along learning about the variety of health department services.

The NSHD is also hosting a student from Nicolet High School enrolled in the school's Career and Service Learning Programs this spring semester. The student is working on short-term projects like writing health education stories, reviewing documents, and assisting with department programs and services.

**e. Follow-up on North Shore Community Health Assessment**

Ms. Christiansen updated the group that they are developing a summary report of all the community health assessment findings to distribute to the public. She will share the report at the March meeting.

**5. Legislative Update**

Ms. Bechtel asked about the City of Milwaukee Health Department's letter grading system for restaurants. Ms. Christiansen updated that there was concern about whether this would be allowed to move forward with the pending revisions to the Wisconsin Department of Agriculture, Trade, and Consumer Protection Chapter 75. Ms. Christiansen will bring further information to the March BOH meeting for consideration by the BOH.

The BOH discussed the lead poisoning resolution recently passed by the City of Milwaukee Common Council. The BOH would like to know more about other resolutions adopted by local boards to promote awareness of lead poisoning. Ms. Christiansen will review other community resolutions to proclaim the Board's desire to inform the community about the health department's role in educating the community about risks of lead exposure and lead poisoning.

**6. Review North Shore Board of Health Expectations**

Ms. Christiansen provided BOH members with information on the expectations of BOH members. All agreed they could continue to meet these expectations. Ms. Christiansen stated they are located on the health department's website if they needed to be referenced by anyone. Ms. Christiansen asked if BOH members would be willing to share a report with the village managers/city administrator and

elected officials to increase the visibility of the department among our communities. BOH members agreed to provide a report after our meetings.

## **7. Review and Approve Updates to the 2016-2019 Strategic Plan**

Ms. Christiansen updated the Board on the department's creation of annual objectives for their goals and priority areas. The BOH approved the updates stating that they would allow for easier tracking on progress.

## **8. Disease Control and Prevention**

- a. Ms. Christiansen provided a brief update on our billing system implementation. She noted that our Public Health Nurse, Sanja Miljevic, has been working with Software Solutions to customize a system for our department. Ms. Miljevic has been successful at setting up an electronic billing system with Medicare for flu vaccine. She has also been successful at having the department be reimbursed by Medicare Advantage Plans for flu vaccine. We will be creating a quality improvement project next flu season to decrease the number of rejected Medicare payments.
- b. Ms. Christiansen updated the BOH on flu activity for the 2017-2018 flu season, saying the activity at this time has been heavy compared to the last couple of years. The flu vaccine appears to be minimally effective but our data show among those hospitalized the impact of the disease is not as severe among those with a flu vaccine compared to those without.

## **9. Injury Prevention**

- a. Fall Prevention funding from the Wisconsin Institute for Health Aging – Ms. Christiansen updated the Board on a new grant initiative. The grant provides funds for Public Health Nurse Supervisor, Kathy Platt, and the Community Relations Officer from North Shore Fire/Rescue to be trained as leaders for the evidenced-based Stepping On fall prevention program.
- b. North Shore Beach Safety Meeting – Ms. Christiansen informed the Board of a meeting she is organizing in response to the drownings that occurred last summer at our area beaches. She hopes to bring together local leaders with state groups working to raise awareness of dangerous currents and other conditions that make swimming unsafe.
- c. Safe School Zone grant – Ms. Christiansen updated the Board of new pedestrian safety equipment being installed around Shorewood schools, particularly Shorewood Intermediate School and Shorewood High School. The health department was awarded a \$30,000 grant in 2017 to address pedestrian safety in Shorewood.

## **10. Scheduling of next meeting and location**

**Next Meeting will occur on Thursday, March 22<sup>nd</sup>, 2018 – Brown Deer Office.**

**11. Adjournment:** There was a motion to adjourn by Barbara Bechtel at 8:10 seconded by Dr. Weiss and approved by the full Board.

Dated: March 19<sup>th</sup>, 2018 ALC

APPROVED