



NORTH SHORE HEALTH DEPARTMENT

Board of Health

Serving the communities of Bayside, Brown Deer, Fox Point,
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

4800 Green Brook Dr.
Shorewood, WI 53211

October 19th, 2017

The North Shore Board of Health meeting was called to order on October 19th, 2017 at 7:05 pm by Ann Christiansen.

1. Roll call

Present: Barbara Bechtel, RN, BSN; Debesh Mazumdar, MD, Christopher Simenz, PhD; Ann Christiansen, MPH; Claudia Altman, MD; Mary Jo Baisch, PhD, RN; Jennifer Evertsen, MS; Gary Lewis, MD; Bruce Weiss, MD, MPH

- 2. Welcome new Fox Point representative, Bruce Weiss, MD, MPH.** Ms. Christiansen introduced Dr. Weiss as our new representative from Fox Point following the death of Bill Warner. Dr. Weiss is the Senior Medical Director/Vice President of Health Care Strategies at UnitedHealthcare.

3. Persons desiring to be heard

There were no persons desiring to be heard.

4. Approval of August 24th Minutes

Chris Simenz made a motion to approve the minutes from August 24th, 2017; the motion was seconded by Mary Jo Baisch and approved.

5. Health Department Administrative Items

a. Review and Approval of the NSHD 2018 Proposed Budget

Ms. Christiansen presented the proposed 2018 budget. She discussed the changes in staffing with the addition of a 0.6 FTE for the environmental health program. This change increases our workforce to 7.81 FTE. Ms. Christiansen further reported on the health department's activity measures, along with the objectives accomplished in 2017. Ms. Christiansen reported that revenues are expected to increase in 2018 with the addition of the City of Glendale to the Food Safety and Recreational Licensing Program. Community Contributions are also expected to increase by 1.5% to account for cost of living increases for staff.

Dr. Simenz asked about our plans in 2018 to consolidate into one office. Ms. Christiansen reported the discussion is on hold. Two issues are pending. One is the facilities plan for North Shore Fire/Rescue, which includes a consideration for

health department space within their Shorewood station. The other is the hiring of a new Shorewood Village Manager. Board of Health members recommended Ms. Christiansen consider cost estimates for consolidating infrastructure like the computer server so the department can continue to function in two offices for the time being.

b. Legislative updates

Ms. Christiansen presented on several legislative updates. The first regards Emergency Preparedness funding. Response from State's Office of Preparedness and Emergency Health Care is that the federal government plans to maintain Emergency Preparedness funding levels for the time being. The Pandemic and All-Hazards Preparedness Reauthorization Act authorizes funding through 2018. Ms. Christiansen will update the BOH when the Act is up for renewal in Congress.

Ms. Christiansen let BOH members know of the opportunity to be part of the discussion about allocation of local level funding for communicable disease prevention and control. This funding is the result of the recent passage of the 2017-2019 WI State Budget authorizing \$500,000 in funding for communicable disease. The Wisconsin Association of Local Health Departments and Boards is looking for people to advise on the funding formula. They request names by November 3rd.

Ms. Christiansen also updated the BOH on public hearings for ATCP 75. There is a proposed rule change happening that would create a point-based system for food retail establishments. The proposed system would assess the license category for a restaurant or retail food establishment based on the complexity of processing activities and the food safety risks of those activities. The impact of this proposed system will be that our establishments will need to be reclassified which could impact our fee revenues.

c. Update on current organizational chart

Ms. Christiansen updated the Board on staffing changes within the department. The health department has added a 0.6FTE Environmental Health Specialist to cover the increased inspection workload resulting from the addition of the City of Glendale to the North Shore Environmental Health Consortium.

6. North Shore Community Health Assessment

Ms. Christiansen provided an update on findings from the North Shore Community Health Assessment. She briefly presented findings from the CHA in a Power Point. BOH members were invited to review the slides in more detail and to discuss further at the January meeting.

The BOH discussed steps for dissemination of the findings. Some recommendations for dissemination included creating a 10-12 slide presentation for community residents describing what the health department does. Ms. Evertsen suggested using dissemination of the CHA as an opportunity to increase awareness of the health department more generally. Members also recommended reaching out to groups like libraries, churches, and businesses to disseminate information. Dr. Baisch recommended telling people's stories about how they benefit from public health and the North Shore Health Department.

7. Reports and Discussions

a. Disease Control and Prevention

Ms. Christiansen provided an update on the attendance and scheduling of flu clinics. She stated that the health department is hosting an open clinic at Nicolet High School for the first time on Saturday, October 21st. Nicolet is one of two mass clinic sites in the North Shore. This flu clinic gives us the chance to practice our emergency preparedness plans.

b. Injury Prevention – Review of unintentional poisoning-related fatalities

Ms. Christiansen shared maps from the Medical College of Wisconsin's review of Milwaukee County Opioid deaths from 2013 to 2016. The maps demonstrate increased activity for opioid deaths during this time. A noted increase in the North Shore region was observed for 2016.

Ms. Christiansen informed the group that REDgen and the Shorewood School District, along with the health department will be hosting an informational event for the community on heroin and opioid overdose deaths. The event is called "Stairway to Heroin" and features a program organized by Your Choice Prevention Education and a resource fair. The health department plans to distribute our resource guide for all program participants in the program packets. The event will occur on January 30th starting at 5:30 at Shorewood High School.

8. Scheduling of next meeting and location

Next Meeting will occur on Thursday, January 18th in the Shorewood Office.

Members decided to postpone scheduling the remaining 2018 meetings.

9. Adjournment: There was a motion to adjourn by Barbara Bechtel at 8:20pm, seconded by Chris Simenz and approved.

Dated: January 12th, 2018 ALC